



Career opportunities

NAMDIA markets and sells ethically sourced Namibian diamonds for the benefit of Namibia and her people. Almost ten years in existence and with this goal in mind, the company begins a new era of business refinement and expansion.

We are presently seeking:

Position	Technician: Physical Security and Safety (Permanent)
Grade	D1
Duty Station	Windhoek
Primary Purpose	<p>To continuously monitor, improve and maintain the S&S systems, peripherals and also inspect and subsequently coordinate the maintenance of offices and physical facilities of NAMDIA, and ensure superior state of repair and functionality general.</p> <p>To maintain the S&S systems architecture and against this organize and implement systematic and proactive maintenance plans and practices, so as to ensure continuity of systems functionalities and uptime. Conduct regular systems administration processes and disciplines, engage with support systems service providers and deal with all upgrades and patches to ensure systems functionality, in close liaison with IT, due to their server and data base support services.</p>
Minimum Qualifications and Experience	<ul style="list-style-type: none"> - Honours Degree in Electrical, Electronics Engineering, Information Technology (Network and Systems) or related fields - NQF Level 8 - 8 years of Work Experience in this area of expertise
Special Requirements/Licenses	<ul style="list-style-type: none"> - Driver's License Code B - Police Clearance Certificate
Key Responsibilities	<ul style="list-style-type: none"> - Safety and Security systems architecture definition and functionality framework and revision. - Safety and Security Operating Procedures effectiveness. - Safety and Security Maintenance Services - Safety and security systems external services technicals support. - Safety and Security Systems back up/Risk Mitigation support effectiveness. - General Maintenance Integrity (Physical, Building and Facilities)
Competencies/Skills	<ul style="list-style-type: none"> - Good communication and interpersonal abilities - Planning and Organization - Time Management

- The deadline for applications is **07 April 2026 at 17h00 local time.**
- Non-Namibian qualifications must be accompanied by a Namibia Qualifications Authority evaluation.
- Submissions must be made electronically and submitted via email to: **recruitment@namdia.na**

No hand-delivered applications will be accepted.
Only shortlisted candidates will be contacted and will be required to undergo a robust selection process.