



Career opportunities

NAMDIA markets and sells ethically sourced Namibian diamonds for the benefit of Namibia and her people. Almost ten years in existence and with this goal in mind, the company begins a new era of business refinement and expansion.

We are presently seeking:

Position	2X Protection Officer (Permanent)
Grade	C1
Duty Station	Windhoek
Primary Purpose	To maintain the safety and security of staff, visiting stakeholders and other visitors to the NAMDIA premises, the facilities, valuable materials, and other valuables at the premises. Monitor and track the movements of people entering and leaving the NAMDIA premises and restricted areas, and act on suspicious behavior practices in line with agreed mitigation and if necessary, prevention procedures. To protect Company's product(s), property and assets, in accordance with laid down security and escalation procedures. To project a professional approach to work and engagement with people, and present at work within agreed appearance norms, so as to favourably contribute to NAMDIA image.
Minimum Qualifications and Experience	<ul style="list-style-type: none"> - Diploma in Safety and Security or related fields - NQF Level 6 - 4 years of Work Experience in this area of expertise
Special Requirements/Licenses	<ul style="list-style-type: none"> - Driver's License Code B - Police Clearance Certificate
Key Responsibilities	<ul style="list-style-type: none"> - Daily Security Routines Compliance - Access control Services - Activity and Behavioral Monitoring and Reporting Compliance - Investigation Effectiveness - Driving Services clients and visitors
Competencies/Skills	<ul style="list-style-type: none"> - Good communication and interpersonal abilities - Planning and Organisation - Time Management - Problem Solving

- The deadline for applications is **07 April 2026 at 17h00 local time.**
- Non-Namibian qualifications must be accompanied by a Namibia Qualifications Authority evaluation.
- Submissions must be made electronically and submitted via email to: **recruitment@namdia.na**

No hand-delivered applications will be accepted.
Only shortlisted candidates will be contacted and will be required to undergo a robust selection process.