

Name of Public Entity: Namib Desert Diamonds (Pty) Ltd (NAMBDIA)

Financial Period: 2024/2025

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply, Delivery and Renewal of IT Software licenses (Microsoft 365 Business Standard, Antivirus End-point security, Veritas backup, Veeram Backup for Microsoft 365 License, firewalls, power BI, Minecast and Adobe Acrobat Pro)	Various	G	No	ONB	649,573.62	May-24	NA
2	Renewal of Fantasy, Diligent board and Dark Trace Licenses	3	G	No	DP	942,361.95	Apr-24	Single service provider (Exclusive Right)
3	Supply and Delivery of Renewal of NAMBDIA's Domain	1	G	No	IQ	15,000.00	Jun-24	Small value (Estimated value within Small Value threshold)
4	Provision of a holistic assessment on IT network infrastructure	1	SC	Yes	RP	300,000.00	May-24	NA
5	Provision of Support and Maintenance of Elico Assets Management Software	1	NCS	Yes	ONB	49,219.92	May-24	NA
6	Provision of Services the Hosting, Support and Maintenance of Intranet (Sharepoint)	1	NCS	Yes	ONB	88,596.00	Jul-24	NA
7	Provision of Services for Upgrade of Speedlink LitePlus Professional Symmetric 50M (HQ + DR secondary shared links)	1	NCS	NA	EPE	205,351.14	May-24	Government Entity has capacity to do the work
8	Provision of Services for the Appointment of a Sage payroll support (HRMS) and Accounting Support Partner for a period of 24 Months	2	NCS	No	RFQ	106,640.06	May-24	Request for Sealed Quotation (Estimated value within threshold)
9	Provision for Lease Agreement for disaster recovery site (backup storage) for a period of 36 Months	1	NCS	NA	EPE	630,777.24	Jun-24	Government Entity has capacity to do the work
10	Provision of IT Technical Support Services (2 Level Helpdesk Support), Office 365, domain hosting (.na) for a period of 36 Months	3	NCS	Yes	ONB	701,237.34	May-24	NA
11	Supply and Delivery of IT Hardware	Various	G	Yes	RFQ	200,000.00	Jul-24	Request for Sealed Quotation (Estimated value within threshold)
12	Provision of Works for the Overhaul Boardrooms Infrastructure	2	W	Yes	ONB	250,000.00	Jul-24	NA
13	Supply and Delivery of Printer toners / cartridges	Various	G	Yes	RFQ	85,000.00	Sep-24	Request for Sealed Quotation (Estimated value within threshold)
14	Supply and Delivery of Office Stationery	Various	G	Yes	RFQ	20,000.00	Sep-24	Request for Sealed Quotation (Estimated value within threshold)
15	Provision of Consultancy Services for the Development of a Dynamic Online Auctioning System for subscription	1	SC	No	OIB (INT)	1,000,000.00	Jun-24	NA
16	Provision of Services to Revamp NAMBDIA's Web-site (Intranet & Extranet)	2	SC	Yes	RP	50,000.00	May-24	Request for Sealed Quotation (Estimated value within threshold)
17	Provision of Services to conduct Business Processes Mapping for NAMBDIA	1	SC	No	RP	300,000.00	Jul-24	NA
18	Supply, Delivery and Implementation of an ERP system	1	NCS	No	ONB	450,000.00	Jun-24	NA
19	Provision of Catering Services to NAMBDIA for a Period of 36 Months	Various	NCS	Yes	ONB	1,800,000.00	Apr-24	NA
20	Supply and Delivery Office Refreshments to NAMBDIA for a Period of 36 Months	Various	G	Yes	RB	300,000.00	Apr-24	Restricted bidding (Limited to retailer suppliers)

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21	Supply and Delivery of Purified Water for Water Dispensers for a Period of 36 Months	6	G	Yes	RFQ	25,000.00	Apr-24	Request for Sealed Quotation (Estimated value within threshold)
22	Provision of Works for Drainage of Sewerage Waste (Septic Tank) for a period of 36 Months	1	W	Yes	RFQ	252,000.00	May-24	Request for Sealed Quotation (Estimated value within threshold)
23	Provision of Works for the Servicing of 85KVA Generator for a Period of 36 Months	1	W	No	RFQ	130,335.48	Apr-24	Request for Sealed Quotation (Estimated value within threshold)
24	Provision of Transport services to NAMMDIA for it's clients for a period of 36 Months	1	NCS	Yes	ONB	400,000.00	Jun-24	NA
25	Provision of Cleaning Services for Solar Panels for a period of 36 Months	1	NCS	Yes	ONB	396,000.00	Mar-24	NA
26	Provision of Cleaning Services to NAMMDIA for a period of 36 Months	1	NCS	Yes	ONB	612,000.00	Jun-24	NA
27	Provision of Internal Auditing Consultancy Services for a period of 36 Months	1	SC	No	RP	3,600,000.00	May-24	NA
28	Provision of External Auditing Consultancy Services for a period of 36 Months	1	SC	No	RP	2,250,000.00	Aug-24	NA
29	Provision of Travel Management Services (Local, Regional and International) for a Period of 36 Months	1	NCS	Yes	ONB	3,000,000.00	Aug-24	NA
30	Provision for Plant Maintenance Services for a period of 36 Months	Various	NCS	Yes	RFQ	36,432.00	Apr-24	Request for Sealed Quotation (Estimated value within threshold)
31	Provision of Security Services for a period of 36 Months	2	NCS	Yes	RFQ	180,000.00	May-24	Request for Sealed Quotation (Estimated value within threshold)
32	Provision of Services for the Elevator Maintenance for a period of 36 months	1	W	No	RFQ	153,068.40	Apr-24	Request for Sealed Quotation (Estimated value within threshold)
33	Provision of Services for a Whistleblowing /Tip Off Hotline Solution for 36 Months	1	NCS	No	RFQ	178,200.00	May-24	Request for Sealed Quotation (Estimated value within threshold)
34	Provision to Develop a Business Continuity Plan for NAMMDIA	1	SC	No	RP	150,000.00	May-24	NA
35	Provision of Consultancy Services for the Performance Assessment for the Board of Directors	1	SC	No	RP	150,000.00	May-24	Request for Sealed Quotation (Estimated value within threshold)
36	Provision of Legal Representation Services	Various	SC	No	DP	900,000.00	Jun-24	As per the Directive issued on 09/12/2022
37	Provision to Works for Servicing of Airconditioners for a period of 36 Months	Various	W	Yes	RFQ	240,000.00	Jun-24	Request for Sealed Quotation (Estimated value within threshold)
38	Supply and Delivery of Diamond Evaluation Tools and Equipment	Various	G	No	DP	300,000.00	June	Single service provider (Exclusive Right)
39	Provision of General Building Maintenance and Renovation Works, Electrical, Carpentry and Plumbing for a period of 36 Months	Various	W	Yes	ONB	600,000.00	May-24	NA
40	Drafting of Annual financial Statements for a period of 36 Months	1	NCS	No	ONB	500,000.00	May-24	NA
41	Provision of Secretarial Services for a Period of 36 Months	Various	SC	Yes	RP	517,500.00	Jan-25	NA
42	Provision of Investment Management Services to the NAMMDIA	Various	SC	No	RB	100,000.00	May-24	NA
43	Provision of Insurance Management Services	1	SC	No	RP	2,700,000.00	Apr-24	As per the Directive issued on 27/03/2024
44	Organisational structure review (Job Description Drafting and grading)	Various	SC	No	RP	300,000.00	Jul-24	NA



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45	Leasing of Multifunctional Printers for a period of 36 Months	3	NCS	Yes	RFQ	130,000.00	Jan-25	Request for Sealed Quotation (Estimated value within threshold)
46	Provision of Team Building Services	1	SC	Yes	RP	100,000.00	Jul-24	NA
47	Supply and delivery of Sports Club related equipment and attire	Various	G	No	RFQ	60,000.00	May-24	Request for Sealed Quotation (Estimated value within threshold)
48	Participation fees for enrollment in Sport tournaments	Various	NCS	No	DP	20,000.00	Apr-24	Single service provider (Exclusive Right)
49	Provision of Services for Harry Oppenheimer Diamond Training	1	SC	NA	DP	145,000.00	Jul-24	Single service provider (Exclusive Right)
50	Provision of Services for Year End Function	1	NCS	No	RFQ	200,000.00	Nov-24	Request for Sealed Quotation (Estimated value within threshold)
51	Provision of Services for Meeting Venues	Various	NCS	No	RFQ	170,000.00	Apr-24	Request for Sealed Quotation (Estimated value within threshold)
52	Provision of Massages with Physiotherapist	Various	NCS	Yes	RFQ	224,000.00	Apr-24	Request for Sealed Quotation (Estimated value within threshold)
53	Provision of comprehensive psychosocial counselling and financial well-being assistance for both the workforce and their families	Various	SC	Yes	RP	36,000.00	Jun-24	NA
54	Supply and Delivery of Vouchers/Gifts/ Rewards	Various	G	No	DP	102,000.00	May-24	Based on preference
55	Supply and Delivery of a Sound System for Adhoc Events	Various	G	Yes	RFQ	50,000.00	Aug-24	Request for Sealed Quotation (Estimated value within threshold)
56	Newspaper Subscription Fees (The Namibian, Newera, Replublikein, The Sun, Confidente, Rappaport and Aranis Censio)	Various	G	No	DP	346,000.00	Apr-24	Single service providers (Exclusive Rights)
57	Provision of Media Monitoring services for NAMDIA and Diamond related	1	SC	Yes	RP	243,320.00	Jun-24	NA
58	Supply, Delivery and Installation of Materials for Office Partitioning	Various	W	Yes	RFQ	155,000.00	Aug-24	Request for Sealed Quotation (Estimated value within threshold)
59	Adjustments and new Installation of Air conditioners for the viewing rooms	Various	W	Yes	RFQ	240,000.00	May-24	Request for Sealed Quotation (Estimated value within threshold)
60	Provision of storage space to NAMDIA for a period of 36 Months	1	NCS	Yes	RFQ	46,000.00	Jun-24	Request for Sealed Quotation (Estimated value within threshold)
61	Provision of services for waste removal for a period of 36 Months	3	W	Yes	RFQ	32,400.00	May-24	Request for Sealed Quotation (Estimated value within threshold)
62	Provision energy usage measurement consultancy services for NAMDIA for a period of 36 Months	1	SC	Yes	RP	54,000	Jun-24	NA
63	Supply and Delivery of Sorting Benches	Various	W	Yes	RFQ	176,000.00	Aug-24	Request for Sealed Quotation (Estimated value within threshold)
64	Provision of Consultancy Services for Designing and Developing Specifications for the security system (CCTV Cameras, Security Scanners, Access Controls and Fire Detection)	1	SC	No	RP	300,000.00	Apr-24	NA
65	Supply, Installation and Commissioning of the Security System (CCTV Cameras, Security Scanners, Access Controls and Fire Detection)	Various	W	No	ONB	4,500,000.00	Jun-24	NA
66	Supply and Delivery of Access Control Cards Printer	1	G	No	RFQ	60,000.00	Aug-24	Request for Sealed Quotation (Estimated value within threshold)
67	Provision of Works for the Installation of Electrical Fence	1	W	Yes	RFQ	30,000.00	May-24	Request for Sealed Quotation (Estimated value within threshold)
68	Supply and Delivery of 2U Rack Mounted Server	1	G	No	RFQ	200,000.00	Jun-24	Request for Sealed Quotation (Estimated value within threshold)
69	Servicing and RIT Testing of Server Room Suppression System	1	W	No	RFQ	35,000.00	Apr-24	Request for Sealed Quotation (Estimated value within threshold)

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70	Supply and Delivery of Health & Safety Gear & equipment (Bullet Proof Vests; Security Information Signs, Torches, Reflective Vests Branded, Hand Cuffs)	Various	G	No	RFQ	75,000.00	Jun-24	Request for Sealed Quotation (Estimated value within threshold)
71	Supply and Delivery of Security Switches	Various	G	No	RFQ	250,000.00	Jul-24	Request for Sealed Quotation (Estimated value within threshold)
72	Servicing of fire extinguishers	Various	W	Yes	IQ	9,000.00	Oct-24	Informal Quotation (Estimated value within threshold)
73	Servicing of water dispensers	Various	W	Yes	RFQ	180,000.00	Apr-24	Request for Sealed Quotation (Estimated value within threshold)
74	Supply and Delivery of Uniforms for the security team	Various	G	Yes	RFQ	80,000.00	Aug-24	Request for Sealed Quotation (Estimated value within threshold)
75	Provision of Radio and TV Campaign Services	Various	NCS	No	EPE	700,000.00	May-24	Government Entity has capacity to do work
76	Provision of works for Renovation of Erf 337	Various	W	Yes	ONB	2,500,000.00	May-24	N/A
77	Provision of Full Advertising Agency Services to the NAMDIA for A Period of 36 Months (Advertising and branding)	1	NCS	Yes	ONB	2,500,000.00	Aug-24	N/A
78	Provision of Graphic Designing services	1	SC	Yes	RP	30,000.00	May-24	N/A
79	Copy Writing, Drafting, Design & Layout and Printing of Annual Report 2023/2024	1	NCS	Yes	RFQ	200,000.00	Jul-24	Request for Sealed Quotation (Estimated value within threshold)
80	Supply and Delivery of Branded Corporate Gifts and Branded Items	Various	G	Yes	RFQ	300,000.00	Aug-24	Request for Sealed Quotation (Estimated value within threshold)

Approved - Accounting Officer: Alisha Amupolo

Signature:

Date: 16 /04/2024

